

## **MATRIX OF ISSUE HANDLING AUTHORITIES**

<b>S. No</b>	<b>Nature of Issues</b>	<b>Level-1 Issue Handling</b>	<b>Level-2 Issue Handling</b>	<b>Appellate Authority</b>
1	Issues that are academic innature	Group Counselor	Academic Head	Principal
3	Issue related to examinations	Student Support	Academic Head	Principal
4	Issue related to summerinternship & placements	IT Placement Nodal officer	Academic Head	Principal
5	Issues related to amenities &services	Group Counselor	Academic Head	Principal
6	Issue related to hostels	HOSTEL Warden	HOD I- Boys HOD II – Girls	Principal
7	Issues related to finance	Accounts Department	Academic Head	Principal
8	Issue related to studentconflicts	Group Counselor	Academic Head	Principal
9	Harassment by fellow students orthe faculty/ staff etc.*	Group Counselor	ICC/Anti Ragging Committee as the case may be.	Principal